

Ohio Request for Notice of Commencement

§ 1311.04

Requesting Party

Name: _____

Address: _____

Phone: _____

Original Contractor

Name: _____

Address: _____

Project Location

Address: _____

Hiring Party

Name: _____

Address: _____

Phone: _____

Property Owner

Name: _____

Address: _____

Description of Project

Response Required: _____ (Name of Requesting Party above) hereby requests a copy of the Notice of Commencement for the project at the above Project Location for the Description of Project above.

Under § 1311.04 of the Ohio Revised Code, an Owner or Contractor in receipt of this request must provide a copy of the project's Notice of Commencement within 10 days. A Subcontractor in receipt of this request must do the same, if they have access to the Notice of Commencement.

Potential Penalty: Failure to provide a copy of the Notice of Commencement may result in liability for expenses incurred in attaining the information on the requested Notice of Commencement. Further, the time a claimant has to send a Notice of Furnishing will be extended until 21 days after the Notice of Commencement is provided.

Please provide a copy of this Notice of Commencement for this project to the Requesting Party's address via certified mail.