

Request for Project Information

This is not a lien, and this document does not indicate there is an issue on the below project. Rather, it is merely an attempt to gather more information on the project at hand.

By creating a clearer picture of the payment chain and workflow on the project, it will be easier to coordinate work and payments for the duration of the job. Further, it will enable for the easier reporting of potential issues and disputes.

Project

Nickname: _____

Project Address: _____

Project Description: _____

Requesting Party

Company Name: _____

Address: _____

Please provide the name, address, and phone of the following parties:

- Property Owner
- Property Owner's Designee
- General Contractor
- Construction Lender (if any)
- Surety Co. (if any)

Thank you for your cooperation! We look forward to hearing from you.

(Print)

(Company Name)

(Date)