



Hello!

Thank you for working with us!

We use Levelset to help manage our construction payment paperwork such as notices, waivers, and pay apps. These documents notify you that our company is providing labor or materials to help ensure everyone is in the loop.

You will begin receiving things like notices, waivers, and payment reminders via mail and email that are sent by Levelset on our behalf. Sending these documents is often legally required because they help create visibility so payment problems can be spotted and fixed. It's our hope to maintain transparency and open communication to ensure this and every job goes smoothly.

Our policy is to exchange these documents on every job to create visibility so everyone gets paid faster. Many of the documents you'll receive are legally required and not necessarily an indication of payment issues.

Be aware that Levelset might also reach out to you to collect more job info or fill in missing contacts on job sheets so that our documents can go out accurately to the right contacts on the job.

Exchanging these payment documents is just a part of doing business and designed to make all of our jobs - and payments - smooth.

Can Levelset help you?

Thousands of companies use Levelset to exchange visibility documents and lien waivers, speed up payment, and save time. To learn how Levelset can help your business, visit [Levelset.com](https://www.levelset.com) or call us at 866-720-5436.

Thanks so much for your continued business, please contact us if you have questions about our company's process!

