

Pre-Lien Notice to Owner of Mechanics Lien Rights

PROPERTY OWNER

(Name & Address)

NOTIFYING PARTY

(Name & Address of Party Sending Notice)

PRIME CONTRACTOR

(Name & Address of Prime Contractor)

HIRING PARTY

(Name & Address of party who hired the NOTIFYING PARTY)

SERVICES were or are to be supplied in the improvement and/or construction of real property described as follows (the "**PROPERTY**"):

Services, labor, materials, equipment and/or work provided or to be provided by the Notifying Party ("**SERVICES**"):

PROJECT NUMBER: (if any)

AMOUNT OF CONTRACT:

(Amount of contract between Notifying Party and Hiring Party to perform the Services at the Property)

\$ _____

IMPORTANT INFORMATION ON THE FOLLOWING PAGE

THIS IS NOT A LIEN. THIS NOTICE is sent pursuant to the requirements of the Indiana Mechanics Lien Act, as codified in Indiana Code §32-8-3-1.

YOU ARE HEREBY NOTIFIED that the above-identified NOTIFYING PARTY has been employed by the above-identified HIRING PARTY to provide the materials and/or labor above-described as the SERVICES upon the property owned by the PROPERTY OWNER, as above-described and identified as the PROPERTY.

The SERVICES are being provided to the HIRING PARTY pursuant to a contract between the HIRING PARTY and the NOTIFYING PARTY. The total amount of the NOTIFYING PARTY'S contract is above-identified as the AMOUNT OF CONTRACT, which is subject to increase or decrease pursuant to changes in the scope and price of the Work.

This Pre-Lien Notice to Owner of Mechanics Lien Rights is intended to inform you, as Owner, that the Notifying Party is a subcontractor or supplier on the project, and as such, has mechanics lien rights pursuant to statute. These lien rights provide that in the event the Prime Contractor and/or Hiring Party do not pay the Notifying Party for its work, or any portion of its work, the Notifying Party may file a lien against the property.

The Owner is cautioned to ensure that adequate funds are available to pay the Notifying Party's Amount of Contract under the Owner's contract with the Prime Contractor, and to ensure that funds are paid to the Notifying Party.

<p>EXECUTED in my presence:</p> <p>_____ (WITNESS Signature)</p> <p>_____ (WITNESS Name)</p> <p>DATE _____</p> <p>State of Indiana, County of _____</p> <p>Before me, a Notary Public in and for said County and State, on DATE, personally appeared the above named WITNESS to the foregoing instrument, who, being duly sworn by me, did depose and say that he/she knows AGENT FOR THE NOTIFYING PARTY to be the individual(s) described herein and who executed the foregoing instrument; that said WITNESS was present and saw said AGENT FOR THE NOTIFYING PARTY execute the same; and that said WITNESS at the same time subscribed his/her name as a witness thereto.</p> <p>_____ Notary Public</p>	<p>_____ (AGENT Signature)</p> <p>DULY AUTHORIZED</p> <p>_____ (AGENT Title)</p> <p>_____ (AGENT Name)</p> <p>AGENT for NOTIFYING PARTY</p> <p>DATE _____</p> <p>State of Indiana, County of _____</p> <p>Before me, undersigned Notary Public in and for said County and State, personally came and appeared AGENT, the authorized and disclosed agent of the NOTIFYING PARTY, and acting for and on its behalf, and s/he being first duly sworn by me upon his/her oath, and before me and subscribed in my presence, acknowledged the execution of the foregoing Pre-Lien Notice to Owner of Mechanics Lien Rights, and that based on his/her information, knowledge and belief, further stated that the facts and matters herein set forth are true and correct, and executed the same. Witness my hand and notary seal, this ____ day of _____, _____.</p> <p>_____ Notary Public</p>
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PROOF OF SERVICE AFFIDAVIT

I, _____, being duly sworn, deposes and says that I am over the age of 18 years old, that this affidavit is made upon my own personal knowledge, and that on the _____ day of _____, 20_____, I served the attached Pre-Lien Notice of Mechanic Lien Rights to the following parties at these stated addresses:

Property Owner

Prime Contractor

Hiring Party

I served the attached document:

By personally delivering the notice to the identified parties;

By First Class Certified or Registered Mail service, return receipt requested, postage prepaid, and with delivery restricted to the addressee.

State of Indiana, County of _____

Sworn to and subscribed before me, undersigned
Notary Public, on the date inscribed to the right of
this verification.

Notary Public

Signed this ____ day
of _____, 20____.

Agent for Notifying Party

Signed by: _____

Title: _____