

**Notice Under Mechanic's Lien Law for Account of Private Improvement**

**Return To:**

**THIS NOTICE IS DELIVERED TO:**

Department in Charge of Improvement  
(Give Identity & Address Where Notice Sent)

Officer of Entity In Charge of Disbursement  
(Give Identity & Address Where Notice Sent)

**LIENOR** (Name & Principal Place of Business  
Address)

Company is a:

LLC  Corporation  Partnership  
 Sole Proprietorship  Other

If a corporation formed outside the state of New York,  
the address of its principal address in New York:

If a Partnership, Give Names of Partners:

**PRIME CONTRACTOR**

(Name & Address, state "Unknown" if not known)

**HIRING PARTY**

Services, labor, materials, equipment and/or work  
provided by the Lienor ("**SERVICES**"):

SERVICES were supplied on the following  
described public improvement (the  
"**IMPROVEMENT**") Give description of improvement:

Give address of improvement:

Contract Number: \_\_\_\_\_

**AMOUNT DUE:** \$ \_\_\_\_\_

**DATE** AMOUNT DUE became or will become  
due:

\_\_\_\_ / \_\_\_\_ /20 \_\_\_\_

(Name & Address of party who hired the LIENOR)

NOTICE IS HEREBY GIVEN that **LIENOR**, undersigned, and above-identified, has and claims a lien for the principal and interest of the agreed price and value of its above-identified **SERVICES**, upon the moneys of such public corporation applicable to the construction of the public improvement above-identified as the **IMPROVEMENT**.

The name and identity of the lienor is above-indicated as the **LIENOR**. The name and identify of the party with whom the contract was made by LIENOR and pursuant to which the labor was performed and the materials were furnished is above-identified as the **HIRING PARTY**. The contract made between the LIENOR and the HIRING PARTY provided that the above-described **SERVICES** were to be furnished to the IMPROVEMENT. The original contractor for the project, if any, is above-identified as the **PRIME CONTRACTOR**.

After consideration of all offsets, adjustments, additions or deletions to the work, and just credits, the amount unpaid to the lienor and now due and owing is above-identified as the **AMOUNT DUE**. This amount will become due or became due on the above-identified **DATE**.

The statements and matters within this Notice Under Mechanic's Liens Law for Account of Public Improvement are alleged upon information and belief.

State of \_\_\_\_\_  
County of \_\_\_\_\_

On the date indicated to the right of this verification, \_\_\_\_\_, Agent for Lienor, and represented by \_\_\_\_\_, personally came and appeared before me, and voluntarily executed this instrument in the agent's stated capacity. The deponent says that s/he has read the foregoing notice under mechanic's lien law for account of public improvement and knows the contents thereof, that as the appointed agent for the Lienor the deponent has been provided the information indicated in this notice, and that the same is true upon the deponent's information, knowledge and belief.

\_\_\_\_\_  
Notary Public

Signed this \_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Agent for Lienor  
Signed by: \_\_\_\_\_  
Title: \_\_\_\_\_

**PROOF OF SERVICE AFFIDAVIT**

I, \_\_\_\_\_, being duly sworn, deposes and says that I am over the age of 18 years old, and that on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I served the attached Notice Under Mechanic's Lien Law for Account for Public Improvement to the following parties at these stated addresses:

[\_\_\_\_\_] Department in Charge of Improvement

[\_\_\_\_\_] Officer of Entity In Charge of Disbursement

[\_\_\_\_\_] Prime Contractor

[\_\_\_\_\_] Hiring Party

[\_\_\_\_\_] \_\_\_\_\_

I served the attached document:

[\_\_\_\_\_] By personally delivering the notice to the identified parties;

[\_\_\_\_\_] By First Class Certified or Registered Mail service, postage prepaid.

State of \_\_\_\_\_  
County of \_\_\_\_\_

Sworn to and subscribed before me, undersigned Notary Public, on the date inscribed to the right of this verification.

\_\_\_\_\_  
Notary Public

Signed this \_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Agent for Lienor  
Signed by: \_\_\_\_\_  
Title: \_\_\_\_\_