

# QuickBooks Desktop to Levelset Field Mapping



**LEVELSET**  
Payment help is here.

Quickbooks Desktop Field	Levelset Field
[Customer Ship to Address, City, State, and Postal Code]	[Project Address, City, State, and ZIP Code] <i>i</i> If the Ship to Address, City, State, or ZIP Code are empty, Bill to Address will be used instead.
[Customer Total Balance]	[Project Outstanding Amount]
[Customer Company Name]	[Customer Company Name] <i>i</i> If the Customer Company Name is empty, the Customer Name will be used.
[Customer First Name]	[Customer First Name]
[Customer Last Name]	[Customer Last Name]
[Customer Bill to Address, City, State, and Postal Code]	[Customer Address, City, State, and ZIP Code] <i>i</i> If the Bill to Address, City, State, or ZIP Code are empty, Ship to Address will be used instead.
[Job Name]	[Project Name]
[Job Description]	[Project Description]
[Job Ship to Address, City, State, and Postal Code]	[Project Address, City, State, and ZIP Code] <i>i</i> If the Ship to Address, City, State, or ZIP Code are empty, Bill to Address will be used instead.
[Job Total Balance]	[Project Outstanding Amount]
[Job Company Name]	[Customer Company Name] <i>i</i> If the Job Company Name is empty, we use the Company name of the job's customer.
[First Name on the Job]	[Customer First Name] <i>i</i> If the Job first name is empty, we use the first name of the job's customer.
[Last Name on the Job]	[Customer Last Name] <i>i</i> If the job last name is empty, we use the last name of the job's customer.
[Job Bill to Address, City, State, and Postal Code]	[Customer Address, City, State, and ZIP Code] <i>i</i> If the Bill to Address, City, State, or ZIP Code are empty, Ship to Address will be used instead.

- ★ If both **Ship to** and **Bill to Addresses** are empty or with missing fields, Quickbooks project will not be imported.
- ★ Levelset **Project Type**, **Description**, **Your Role on the Project**, and **Your Customer Role** are determined based on the selected **Line of Business** in the next step.
- ★ If the **Job Description** is empty, the **Project labor/material description** is determined based on the selected **Line of Business** will be used.