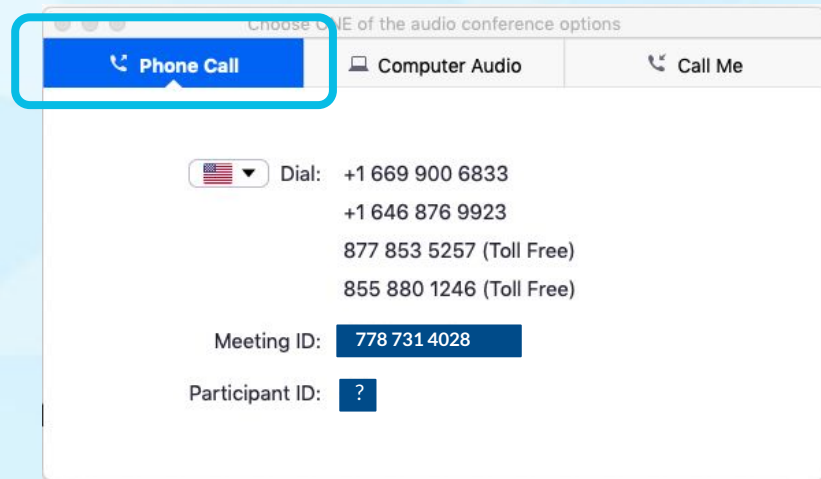
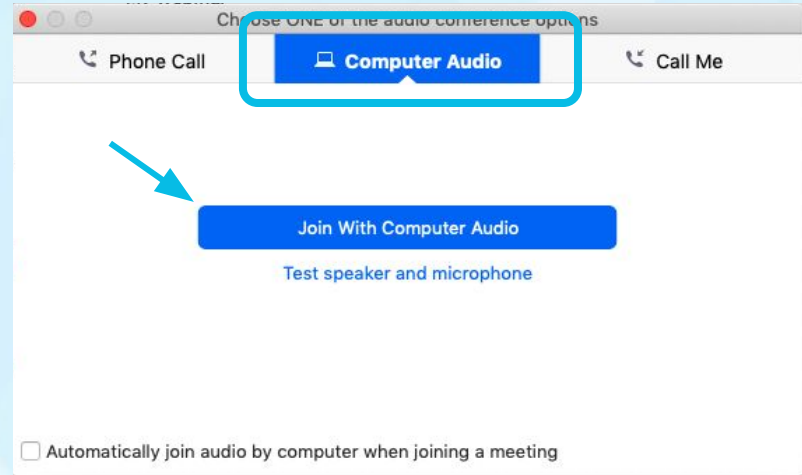


Welcome to your Levelset webinar!

To connect to audio, you have two options:

1. If you have working computer audio, you can join by clicking **Computer Audio** from the pop-up window.
2. If not, choose **Phone Call** and dial in.



Levelset Class Series 2019

Invoice Reminders & Lien Waivers

Why you should send them and
how to make it easy.

Make it easy for people to pay you.



LEVELSET

Payment help is here.



***Hi everyone!
I'm Piper.***

*Piper Browne | Levelset Education Expert
piper.browne@levelset.com
504-608-5868*

I help folks just like you never
lose a night's sleep over
payment.

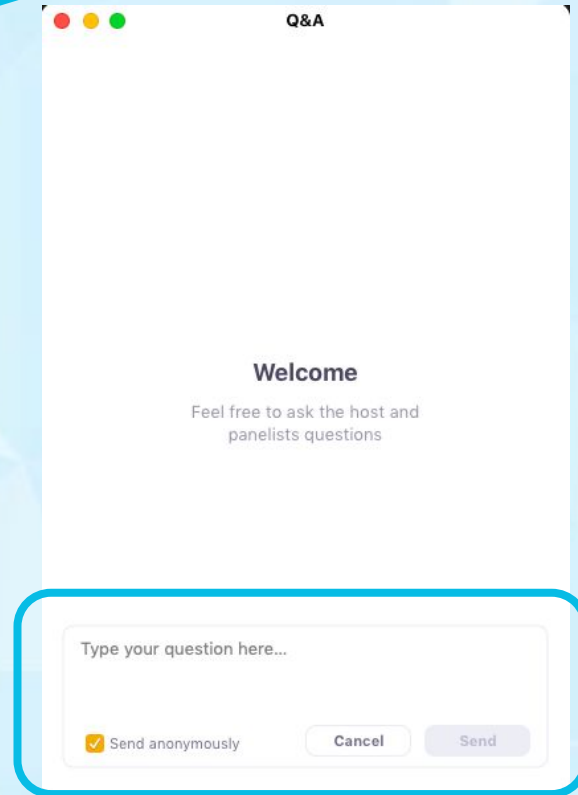
Questions?

Chime in to the conversation!

Use the Q&A section of the Zoom control panel (*which appears as you hover over the bottom of your Zoom screen*) to ask questions or add comments.

Use the Raise a Hand button of the Zoom control panel to get my attention.

Don't be shy!



Today's Agenda:

1

What are invoice reminders and why you should send them.

2

What are lien waivers and why you should exchange them.

3

How Levelset can make the process EASY!

Invoice Reminders:



- Invoice reminders are very common because they work!
- Generally admins have to send these manually based on their aging AR, then make calls and send emails about any that are past due.
- Levelset's invoice reminders are simple documents that pull information directly from your invoices in the system and then sent directly to your customers via email.

Lien Waivers (Lien Releases)

- Exchanged during a project for payment; works like a receipt
- They waive the right to lien for a certain amount in exchange for payment of that amount.
- Four different kinds:


Conditional Waiver and Release on Progress Payment

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

IDENTIFYING INFORMATION:
Name of Claimant: Sidney Schovee
Name of Customer: Levelset Contracting
Job Location: SS CA Test, 123 Test Road, Beverly Hills, California 90210
Owner: Requested
Job Name (if any): SS CA Test
Through Date: 8/16/2019

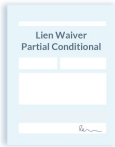
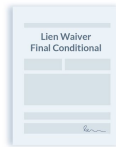
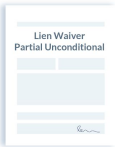
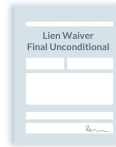
CONDITIONAL WAIVER AND RELEASE
 This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:
Maker of Check: Levelset Contracting
Amount of Check: \$1,000.00
Check Payable To: Sarah Sub

EXCEPTIONS:
 This document does not affect the following:
 (1) Retentions
 (2) Extras for which the claimant has not received payment.
 (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
 (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature


 e-Signature ID: 65JBV45

Sidney Schovee
 Levelset Admin
 Sidney Schovee
 August 16, 2019

	Partial	Final
Conditional	 <ul style="list-style-type: none"> • Used when more payments are expected. • Effective when payment is received. 	 <ul style="list-style-type: none"> • Used for final payment on a job. • Effective when payment is received.
Unconditional	 <ul style="list-style-type: none"> • Used when more payments are expected. • Effective when signed. 	 <ul style="list-style-type: none"> • Used for final payment on a job. • Effective when signed.

And now you can automate both of these documents in your Levelset account!

Let's see how!



We're here to empower **you** to get what you've earned.



**Legal
Info**

[Levelset's Free
Construction Legal
Center](#)

**Fast
Expert
Support**

In-app chat
855-927-2737
mail@levelset.com

A woman with long dark hair, wearing a blue denim jacket and a black Jabra headset with a microphone, is smiling and looking at a laptop screen. The laptop screen shows a video call with a woman. The background is a blurred office or home workspace. The entire image has a blue tint.

Poll: On a scale of 1-4, how helpful was today's session?